



Business Services Accountant – Intermediate

Position Title	BSA - Intermediate
Employment Type	Full Time
Salary	\$70k + Super + Performance Based bonus
Location	Norwest, Sydney
Commencement	Immediate Start
Reviewed By	Principal Partner & People and Culture Manager

About M G Arthur & Associates

We are an award-winning high performing accounting firm, where highly skilled Professional Advisors specialise in business accounting, tax and SMSF consultancy, dedicated to delivering exceptional value to their HNWIs and SMEs. With decades of combined experience, we play a pivotal role in helping clients achieve their financial goals in today's dynamic business landscape.

The energy and enthusiasm our team brings make our office a pleasant and rewarding place to work. Our workplace culture is built on integrity, respect, teamwork and continuous improvement, with a close eye on the well-being of team members. We recognise team members for their leadership at every level, encourage both professional and personal growth and provide mentorship. Free from negativity, we enjoy regular team

building activities, great collaboration and flexibility. Careers thrive here!



Position Purpose

The primary purpose of the Business Services Accountant - Intermediate is to support a team of senior accountants and managers to effectively provide exceptional client service.

Reporting Relationships

Reports to Manager and Partner

Stakeholders

- Partners
- Sydney Accounting & Admin Team
- Overseas Accounting & Admin Team
- Clients
- Third party external providers



How you will contribute to the team

- Preparation of financial statements, income tax returns, STP finalisation and loan summaries for corporate and HNWIs, including trusts, companies, partnerships and individuals.
- Preparation of payroll tax returns, FBT returns, activity statements.
- Working as part of a team where you will work closely with other intermediate and senior business services accountants.
- Ability to make full use of softwares such as MYOB Suite, Xero.
- Liaising with clients and other external service providers.

What makes you a great fit

- Have a minimum of 1–2 years of experience in local public practice.
- Have the desire and ability to provide exceptional client service with a passion for tax.
- Have excellent communication skills both verbal and written.
- Have strong problem solving skills with high attention to detail.
- Preferred hands-on understanding and experience in Australian Tax Law including personal income tax, small business tax, capital gains tax, taxation for trusts and companies and GST.
- Ideally started or completed CA / CPA program.
- Well versed with Xero, XPM and Xero Tax and Xero certified and Xero payroll certified.

What You Will Get

- A supportive, collaborative, and tech-driven work environment that encourages your personal and professional growth with complete transparency.
- Competitive compensation and benefits, including a base salary, superannuation, and the potential for an annual bonus based on individual performance metrics.
- Thriving career, contributing to our mission of delivering exceptional value to clients.
- Receive CA/CPA mentorship from experienced professionals, allowing you to learn from the best in the field and grow your expertise.
- Access to ongoing in-house and external CPD training, ensuring continuous professional development and keeping you up to date with the latest industry practices.



Skills and Competencies

Title	Skilled Definition
Action Oriented	Taking on new opportunities and tough challenges with a sense of urgency, high energy and enthusiasm
Collaborates	Building partnerships and working collaboratively with others to meet shared objectives
Communicates Effectively	Developing and delivering multi-mode communications that convey a clear understanding of the unique needs of different audiences
Manages Complexity	Making sense of complex, high quantity, and sometimes contradictory information to effectively solve problems
Interpersonal Savvy	Relating openly and comfortably with diverse groups of people
Optimizes Work Processes	Knowing the most effective and efficient processes to get things done, with a focus on continuous improvement
Ensures Accountability	Holding self and others accountable to meet commitments
Plans and Aligns	Planning and prioritizing work to meet commitments aligned with organizational goals
Balances Stakeholders	Anticipating and balancing the needs of multiple stakeholders
Instills Trust	Gaining the confidence and trust of others through honesty, integrity, and authenticity
Demonstrates self-awareness	Using a combination of feedback and self-reflection to gain productive insight into personal strengths and weaknesses